

Standing Rule on Roll Call Votes, Passed September 12, 2017, Policy 006.2.

The Laurel Board of Education met on Wednesday, October 14, 2020, for their regular meeting in the Board Room at the Middle/High School. The meeting was also available virtually.

The meeting was called to order by the Board President, Mr. Stephen Sickafuse, at 7:10 PM followed by the Pledge of Allegiance and a moment of silence.

Roll call by the Board Secretary for Board members present:

Mr. Robert Dicks	Mrs. Korie Enscoe (online)	Mr. Jeff Hammerschmidt
Mr. Justin Kirkwood	Mr. James McGee (online)	Mr. Lance Nimmo (online)
Mr. Michael Parker	Mr. Kevin Patterson	Mr. Stephen Sickafuse

Also in attendance:

Mr. Leonard Rich, Superintendent	Mrs. Jennifer Conrad, Business Manager
Mr. Mark Frengel, Principal	Mr. Robert Lee, Director of Administrative Svcs
Mr. Daniel Svirbly, Principal	Mrs. Nicole Bell, Director of Pupil Services
Mr. Matthew Mangino, Solicitor	

Mr. Pete Siriani, New Castle News

There were two in-person guests and online guests.

Recognition of Meetings:

September 24, 2020: 6:00-8:15 PM, Board Meeting; Executive Session for Personnel
October 7, 2020: 6:00-7:00 PM, Executive Session for Personnel; 7:10-8:52 PM, Board Work Session

Presentations:

Full Service Network: Explanation of quote for new phone system district-wide. Sixty-month agreement for new phone system includes all equipment and calls over a VOIP network.

Pride and Promise: Laurel Cafeteria Staff

Mr. Frengel introduced some of the District cafeteria staff and thanked them for their continued hard work to feed Laurel’s students, especially when they are short-staffed and have additional meals to prepare for virtual students. Mr. Rich and board members echoed appreciation.

Report from Standing Board Committees:

Mr. Sickafuse requested a special Finance Committee meeting with the Auditors to review the draft financial statements prior to the Audit presentation to the Board as a whole.

Administrator Reports:

Mrs. Conrad reported that the audit will begin on Monday, October 19th and that second interviews for the Accounts Payable position will be the week of October 26th.

Patrons' Session relative to agenda items:

None.

Approval of Minutes:

Motion by Kirkwood, second by Hammerschmitt to approve the minutes from the September 9, 2020, Regular Meeting of the Board. The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

Treasurer's Report:

Motion by Hammerschmitt, second by Patterson to approve the Treasurer's Report to the Board as of September 30, 2020:

Beginning Balance:	\$1,748,274.88
Receipts in September, 2020:	\$2,918,265.68
Expenditures in September, 2020:	<u>(\$1,576,900.17)</u>
Ending Balance:	\$3,089,640.39

Investment Report:

Motion by Hammerschmitt, second by Parker to approve the Investment Report as of September 30, 2020. The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

General and Cafeteria Fund Bill Listings:

Motion by Hammerschmitt, second by Dicks to approve the General Fund Bill Listing for October 14, 2020, in the amount of \$418,713.19 and checks written manually during the month of September, 2020, in the amount of \$461,009.05 for a total of \$879,722.24, and the Cafeteria Fund Bill Listing for the month of September, 2020, in the amount of \$48,512.87. The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

Board action items:**A. Personnel:**

Motion by Kirkwood, second by Patterson to approve the following items A1 through A7 and A9 through A14:

1. Recognize the employment of the following students as members of the Streaming Crew for the 2020-2021 school year at a rate of \$7.25/hour: Anthony Conti, Justin Doughty, Alec Snyder, Nathaniel Luffey.
2. Approve the employment of Jessica Miles as Assistant Choreographer at a rate of \$1,000 (19-20).
3. Approve the employment of Dawne Skerbetz and Don Rodgers as co-advisors of the National Honor Society at a rate of \$550 each (\$1,100 total, 19-20).
4. Effective July 1, 2020, through December 31, 2020, the following leaves of absence under the Emergency Paid Sick Leave Act (ESPLA leaves #1-3) qualify as Special Sick Leave under PSERS:
 1. Employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19; or
 2. Employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19; or
 3. Employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis
5. Approve the attached job description entitled Secondary Principal Middle/High School.
6. Approve the change in title of Mr. Mark Frengel to Secondary Principal Middle/High School effective November 3, 2020.
7. Approve the attached job description entitled Interim Secondary Assistant Principal.
9. Approve the attached agreement with OpenArc for technical support at a rate not to exceed \$40/hour for no more than 120 days.
10. Approve the attached list of additions to the Volunteer and Non-instructional Substitute Listing for the 2020-2021 school year, pending required clearances.

11. Approve the attendance of Anne Harris to a two-day online Speech-Language Pathology Institute workshop entitled Helping Students with Reading and Language Deficits on December 16-17, 2020, at a cost of \$595 for registration.
12. Approve the attendance of Anne Harris to a one day online School Based SLP webinar entitled A Language Processing Disorder-What is it and How to Treat It, on November 2, 2020, at a cost of \$279 for registration.
13. Approve the attendance of Lori Dado to the Pennsylvania Coalition of Nurse Practitioners virtual sessions on October 23, 2020, at a cost of \$175 for registration and a substitute. To be paid with Access funds.
14. Accept the following resignations/retirements:
 - Sheila Meyer, bus driver, effective October 8, 2020 (retirement).
 - Tara Sheffler, Accounts Payable, effective October 16, 2020 (resignation).
 - Jeanenne Michaels, Cafeteria Cashier/Fruit Position (26.25 hrs/week), effective October 16, 2020 (resignation).
 - Lisa Boston, Attendance Secretary/Cafeteria, effective October 6, 2020 (resignation).
 - Jason Hooks, Bus Driver, effective October 2, 2020 (resignation).

The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

Motion by Kirkwood, second by Patterson for the approval of Personnel Item A8:

8. Approve the employment of Nadia Engel as the Interim Secondary Assistant Principal for a per diem of \$350.00 per day, details of compensation are contained in the attached Memorandum of Understanding. The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

B. Committee of the Whole:

Motion by Kirkwood, second by Hammerschmitt to approve the following items B1 through B7:

1. Approve the coaches of Cross Country, Golf, Football, Junior High Girls' Basketball, and Volleyball and any student/team finalists in these sports to participate in the WPIAL/PIAA championship finals should they qualify.

2. Approve the agreement with Dr. Hugh Shearer as the Team Doctor for all home football games for the 20-21 season at a rate of \$175 per game (same as last year).
3. Approve the attached agreement with the New Castle School of Trades to provide credit to Laurel students who enroll in the NCST's Combination Welding Program.
4. Approve the disposal of an unusable lathe/equipment for scrap.
5. Approve the attached agreement with Full Service Network for a new VOIP phone system at a cost of \$1,149.99 per month for 60 months.
6. It is the recommendation of the superintendent to the board of education to amend our health and safety plan to reflect current guidance from the Pennsylvania Department of Health. Household contacts of the individual being tested do not need to quarantine until test results are available. If results are positive, then household members and other close contacts will be instructed to quarantine at this point. It is further recommended that the board authorize the superintendent in consultation with the Certified School Nurse to amend the health and safety plan as needed in accordance with CDC and DoH guidelines that are fluid and subject to change.
7. Approve a Pennsylvania Department of Military and Veterans Affairs Exemption of the 2020-2021 Laurel School District real estate taxes in the amount of \$992.79 for Michael Szymanski on parcel 32-4006-0127A-000 (Slippery Rock Township) and exonerate the Slippery Rock Township tax collector from the collection of said Laurel School District real estate taxes. When and if it is determined that Mr. Szymanski is no longer eligible for a Veteran's exemption, Laurel School District real estate taxes would become due based on the applicable determination date.

Prior to the vote Mr. Hammerschmitt asked how quickly the phones would be installed. Mr. Lee responded that he will be emailing the signed contract following the meeting tonight so they can begin this week. The President requested negative votes and abstentions by show of hands. There were none. All votes recorded as roll call votes – Yes.

New Business: None.

Patrons' Session relative to non-agenda items: None.

Adjournment:

Motion by Patterson, second by Hammerschmitt to adjourn the Regular Board Meeting of the Laurel Board of Education at 7:43 PM.

Respectfully Submitted



Jennifer L. Conrad, Board Secretary



Stephen Sickafuse, Board President